

DRIEMS

TANGI, CUTTACK

MINUTES

OF

MEETING OF THE IQAC



MEETING NO. : 2018-19/04
DATE : 18.06.2019 [Tuesday]
TIME : 12.30 PM
VENUE : IQA CELL



DRIEMS
2018-19/04 MEETING
OF
THE INTERNAL QUALITY ASSURANCE CELL
(IQAC)

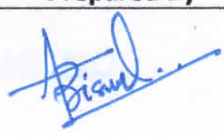

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Members Present:

Sl. No.	Name	Designation
1	Prof. (Dr.) Rajendra Kumar Das	- Principal & Chairman, IQAC
2	Sj. Balaram Kar	- Director (Admn)
3	Er. Durga Prasad Rath	- Pro-Chairman
4	Mr. Girish Chandra Das	- Dy. Registrar
5	Dr. Parsuram Biswal	- Controller of Examination
6	Dr. J. Mehena	- Dean (Academic)
7	Dr. Pratap Ch Pradhan	- Professor, EE
8	Dr. Jui Patnaik	- Dean (R&D)
9	Prof. Rajeev Agarwal	- HoD, CSE
10	Prof. Bipin Bihari Mohanty	- HoD, CE
11	Dr. Niranjana Panda	- Dean (SW)
12	Dr. Swagatika Panda	- Dean (Admin)
13	Prof. S.Z. Khan	- Professor, CE
14	Prof. D.R. Biswal	- HoD, ME
15	Ms. Gayatri Das	- 3 rd year Student, CSE
16	Prof. Surajit Mohanty	- Alumni Member
17	Prof. Monalisa Mohanty	- Alumni Member
18	Dr. Alok Ranjan Biswal	- Coordinator, IQAC

DRM/IQAC/2018-19/04:	WELCOME ADDRESS BY THE CHAIRMAN, IQAC Prof. (Dr.) Rajendra Kumar Das, Principal and Chairman, IQAC chaired the meeting and welcomed all the members to the 4 th meeting of IQAC. He briefed the status of the Institute and gave permission further discussion.
	PREPARATION OF PERSONAL APPRAISAL REPORT (PAR) The IQAC Chairman & IQAC Coordinator have proposed to submit the Personal Appraisal Report by all faculty members during the ongoing academic session.
	EMPHASIS ON CAREER COUNSELLING After vivid discussion it has been decided that CD Cell has to emphasize on Career Counselling through organizing seminar and expert talks for all 3 rd and 4 th year students.
	PROGRAMME FOR EXTENSION ACTIVITIES All members have given proposal to organize programs for various extensional activities inside the campus.
	ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR
	VOTE OF THANKS The meeting was concluded with the permission of the Chair with a Vote of Thanks by Dr. J. Mehena, Dean (Academic).

Prepared By	Verified and Approved by
	
IQAC Coordinator	IQAC Chairman

 Co-ordinator
 IQA Cell
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ACTION TAKEN REPORT



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01	<p>PREPARATION OF PERSONAL APPRAISAL REPORT (PAR)</p> <p>Action Taken:</p> <p>The PARs of all faculty members have been monitored and verified by the concerned HoDs and submitted at IQAC for further assessment in both soft and hard copy format.</p>
02	<p>EMPHASIS ON CAREER COUNSELLING</p> <p>Action Taken:</p> <p>CD Cell has organized expert talks from different industries and alumni for providing career counseling to students.</p>
03	<p>PROGRAMME FOR EXTENSION ACTIVITIES</p> <p>Action Taken:</p> <p>Keeping in mind for different extensional activities many programmes have been conducted viz., Swachha Bharat, Plantation, Gender Sensitization etc.</p>

Prepared By	Verified and Approved by
	
IQAC Coordinator	IQAC Chairman

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